

MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE
OBJECTIVE QUESTION
GCC - TBC 30-WPM 15 Jul 2023 ENG 30-WPM BATCH-404
PROVISIONAL ANSWER KEY

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	Which of the following is not valid type of domain code?	.gif	.gov	.mil	.com	A
2	_____ Are types of mouse.	Mechanical	Optical	Wireless	All of these	D
3	1 tb = _____	100 Mb	100 Gb	1024 Mb	1024 Gb	D
4	Ctrl + P is used for _____	Open a File	Copy a file	Print a file	New File	C
5	Pdf stands for _____	Portable Document Format	Parallel Document Format	Portable Data Form	None of these	A
6	Presentation slides can not be made in word.	TRUE	FALSE			A
7	How to insert a Text Box in a document?	Insert - Tools-Text Box	Insert - Object-Text Box	Insert - Text Box	Insret - Text - Text Box	D
8	We can decide the border style by ' _____ ' option in Border Tab	frame	border	font	style	D
9	In MS-Word cut option is available in _____ Tab	Home	Reference	Reviess	Edit	A
10	You can get _____point line spacing with single line spacing	2	1.5	2.4	1	D
11	MS Excel 2010 is operating system software.	TRUE	FALSE			B
12	Each excel file is called as workbook because _____	it contains many sheets	it contains many text files	it contains many hyperlinks	None of these	A
13	Which group allows you to apply bold format to text in MS Excel 2010 ?	clipboard group	font group	dark and bold group	cells group	B
14	What is the maximum zoom % in MS Excel 2010 ?	100	200	400	500	C
15	The thick border around the Active Cell is called as _____	Cell Pointer	cursor	Border	Outline	A
16	BMP means _____	Bitmap Page	Bitmap Image	Bitwise image	Bitmap Picture	B
17	You can insert graph in MS PowerPoint file	TRUE	FALSE			A
18	PowerPoint is used for _____	Teaching	Marketing	Animation	All of these	D
19	We can Insert our recorded voice in slide presentation.	TRUE	FALSE			A

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20	.pptx extension is for _____ software files.	MS Excel	MS PowerPoint	MS Presenter	MS Word	B
21	An internet address is called WWW	TRUE	FALSE			B
22	Forward mean sending _____ mail to some other mail id.	Deleted Mails	Received Mails	Compose d Mails	None of these	B
23	_____ Is a collection of files and subfolders.	Data	Group	Set	Folder	D
24	We can write information in ROM.	TRUE	FALSE			B
25	_____ connects the current page of Web Site to another specific page of Web Site.	Downloadi ng	Uploading	Hyperlink	Testing	C